

ORCHARD MESA SANITATION DISTRICT

240 27-1/4 Road – (970) 245-0033

Grand Junction, CO 81503

BOARD OF DIRECTORS MEETING MINUTES

The Orchard Mesa Sanitation District Board of Directors held its regularly scheduled meeting on December 2, 2014. The meeting was located at the District's office, 240 27-1/4 Road, Grand Junction, CO. The following Board members were in attendance, Ron Elsberry, Melody Sebesta, Christi Elsberry, Kristen Wood and Heather Gross. Also attending the meeting was Deborah D. Heidel-Davis, District Manager.

The meeting was called to order and the following business was conducted:

The minutes of November 18, 2014 Board of Directors regular meeting were reviewed. It was the unanimous consensus of the Board to approve the minutes as amended.

General Business:

1.) Development/Engineering Issues: Tabled

2.) Financial Issues:

a.) 2015 Budget:

i.) Public Hearing:

President Elsberry opened the Public Hearing for comments on the 2015 budget. As there was no public in attendance President Elsberry closed the hearing.

ii.) Budget discussion, amendments, adoption:

Board and staff discussed the components of the 2015 budget. Ms. Heidel-Davis recommended several changes to the budget. The first amendment would be to raise the estimate tap sales from 10 to 20 that would be purchased in 2015. The second amount would lower the Capital Outlay line item from \$20,000.00 to zero as no capital outlays will be made in 2015. The next item discussed was the County's revised assessed evaluations as it pertains to the budget process.

Christi Elsberry made a motion that the budget line item for projected tap purchases be revised from 10 taps to 20 taps. Melody Sebesta seconded the motion and it was passed by unanimous vote of the Board.

Kristen Wood made a motion that the budget line item for capital outlay expenditures be reduced to a zero amount. Christi Elsberry seconded the motion and it was approved by unanimous vote of the Board.

Melody Sebesta made a motion authorizing Ms. Heidel-Davis to make any necessary changes to 2015 Budget due to the changes of assessed valuations received from Mesa County Assessor's office. Heather Gross seconded the motion and it was approved by unanimous consensus of the Board.

Ms. Heidel-Davis went over the budget documents with Board. As several of the Board members were new to the budget process, she wanted to make sure that members understood what the documents were.

Kristen Wood made a motion that the following budget resolutions be approved and adopted by the Board of Directors:

- I.) Resolution to Adopt Budget
- ii.) Resolution to Appropriate Sums of Money
- iii.) Resolution to Set Mill Levies

Melody Sebesta seconded the motion and it approved by unanimous vote of the Board.

Ms. Heidel-Davis will mail and/or deliver copies of the Budget as required by State law.

b.) Financial Statements:

Board and staff reviewed the financial statements for the month of November, 2014. It was the unanimous consensus of the Board to accept and approve the financial statements as presented.

c.) Accounts Payable:

Board and staff reviewed the accounts payable December 2, 2014. Heather Gross made a motion that the Board approves the accounts payable as presented. Kristen Wood seconded the motion and it was approved by unanimous vote of the Board.

Other Business:

1.) Manager's Report:

Ms. Heidel-Davis presented a report on several issues the Board needed to be informed on:

- a.) The computer screen for Ms. Heidel-Davis's computer broke and needed to be replaced. The replacement was purchased at Office Depot and cost \$129.00.
- b.) There will be no water lock offs for the month of December. This is a standard practice for the holiday season.
- c.) Ms. Heidel-Davis is checking with the City of Grand Junction regarding the possible tap hook-up on the Valle Vista line. The tap would be located on A-1/2 Road.

There being no further business, the meeting was adjourned.

Kristen Wood, Secretary